# AIS/Design: Storia e Ricerche
## Journal

**call for proposals / #23**

**GUIDELINES FOR AUTHORS**

## 1. TYPES OF CONTRIBUTION

The contributions published by *AIS/Design: Storia e Ricerche* fall under the following three categories: "Research and Essays", "Other topics" and "Sources and Resources".

- **Research and Essays***
  Peer-reviewed contributions submitted in response to the thematic call resulting from original research, based on the examination of primary sources or the analysis of theories, methodological tools, and historiographical contributions.
  *Max. 30,000 characters (5000 words), including notes, bibliographical references, and captions.*

- **Other topics***
  peer-reviewed contributions that are not related to the theme of specific issues, being equally the result of original research, based on the examination of primary sources or the analysis of theories, methodological tools, and historiographical contributions.
  *Max. 30,000 characters (5000 words), including notes, bibliographic references, and captions.*

  *\* Submissions for both sections are <u>subject to peer review</u>.*
  *Texts that are not original, do not align with the journal's objectives, have already been considered for other publications, have appeared in journals or books in English, Italian or other languages, or that replicate—either in wording or in substance—previously published works may be rejected without peer review.*

- **Sources and Resources****
  scholarly contributions that review books, exhibitions and conferences on design history or that present and critically analyse design archives and collections. This section can also include contributions that critically reflect on historiographical, methodological, and content-related issues, and that discuss several publications, exhibition events or archival resources, connecting them in a single critical argument.
  *Max. 20,000 characters (3000 words), including notes, bibliographical references, and captions.*

  *\*\* <u>Submissions in response to the call for papers are not accepted</u> for this section. Contributions published in this section are <u>not subject to peer review</u> and are managed internally by the editorial board.*

## 2. PROPOSAL (LONG ABSTRACT): PREPARATION AND SUBMISSION REQUIREMENTS

Contribution proposals for the sections "Research and Essays" and "Other topics" must be sent in the form of a **long abstract** of maximum 1200 words (8000 characters).

The document must be prepared using the **template** (English or Italian), which can be downloaded from the links: [ENG] [ITA]
Authors are also required to send an **anonymised** version of their proposal.

Fill in the template according to the instructions and lengths indicated.
The long abstract includes the following **fields**:
- – Title and subtitle
- – Type of contribution: "Research and Essays" or "Other topics";
- – Authors' names, institutional affiliation; correspondent author's email address and ORCID;
- – up to 5 keywords;
- – up to 6 references set in APA 7th,

As for the anonymised version of the proposal:
- – do not include author names, affiliations anywhere in the manuscript (including in acknowledgement, funding information, ethical statements sections; these information will be re-added later, following the peer review process);
- – do not include any names in any file names; ensure document properties/information are also anonymised;
- – when referring to your own work within the paper or reference list, avoid using terminology that might reveal your identity. Refer to your own references in the third person. Avoid phrases such as "we have previously demonstrated (Rossi & White, 2018)". Instead use:  "Rossi and White (2018) have demonstrated…";
- – do anonymise any references to your own unpublished thesis work.

For text formatting, citation style and other editorial guidance, please refer to the instructions provided below in this document.

### 2.2 Submission
Submit the proposal in .doc/.docx format and named as follows:
> Proposal: AISDSR_xx_Long abstract.pdf (xx = enter the number of the Journal's issue for which you are submitting the proposal);
> Anonymised proposal: AISDSR_xx_Long abstract_anon.pdf

All files must be sent via email to: journal@aisdesign.org

## 3. FULL PAPER: PREPARATION AND SUBMISSION REQUIREMENTS

After the peer review of the proposals, and in case of a positive evaluation, the authors will be invited to submit the final (full) paper, which will undergo a further peer review process.

Instructions on how to prepare and submit the final paper will be provided later.

## 4. FORMATTING

All texts should be written using the default font in the template (Times New Roman, 12 pts, line spacing 1.5). The use of specific font styles (bold, small caps, underlining, etc.) and paragraph formats (indentations, tabulations, bullet points, etc.) should be avoided. Do not apply style sheets.

### 4.1 Section headings
It is recommended that the document be structured with numbered paragraphs and subtitles. The paragraphs should be formatted as follows:

> 1. Towards a new type of motorcycle
> Following the innovations in motorcycle design of the previous decades…

Please avoid using two levels of numbering or the automatic numbering function of your text editor. Do not set section titles in bold or italics.
Titles must be in uppercase/lowercase, using capital letters only where required by English grammar rules. Do not use small caps or titles entirely in uppercase.

### 4.2 Italics
Italics can be used in the following cases:
– first use of key terms or phrases, often accompanied by a definition;
– titles of books, reports, webpages, and other stand-alone works;
– titles of periodicals and periodical volume numbers (but not the comma between them);
– first use of words, phrases, or abbreviations from another language when readers may not be familiar with them;
– English letters used as statistical symbols or algebraic variables;
– anchors of a scale (but not the associated number).

### 4.3 Special characters
For documents that require special characters and fonts, other than indicated above, the authors must clearly inform the editors of any such requisite at the time of the paper's submission.

For other cases, refer to APA Style (see below).

## 5. CITATION STYLE AND REFERENCE LIST

Authors must format in-text citations and the reference list according to the APA Style (7th edition). All sources cited in the manuscript must be listed in the reference section, and all entries in the reference list must correspond to in-text citations. For detailed formatting guidelines, please refer to the Publication Manual of the American Psychological Association (7th ed.) or consult the official APA website.